

Reporting Absences

Any student who has been absent from school shall bring a note from a parent or guardian within forty-eight (48) hours of returning to school stating the cause of the absence. Failure to bring in a note will result in an automatic unexcused absence.

- All excused absences will require official documentation. (Medical, dentist, eye appts)
- Personal illness for three (3) or more consecutive days will require a medical note.

However, the fact that the student brings in a note does not require the school administration to excuse the absence. The principal or designee will decide whether the absence meets the criteria for an excused absence, and that decision will be final. The administration may request additional documentation, such as a doctor's note. The excuse must state specific dates of the absence and be signed by a licensed physician.

After fifteen (15) days of absence, either excused or unexcused, a student must present verification from a licensed doctor for all subsequent absences due to illness.