

# GIFTED SCREENING/EVALUATION TIMELINES

## 2011-2012

The St. Johns County School District screens all 2<sup>nd</sup> grade students each year to identify those who may be eligible for gifted services. Students at other grade levels are screened on a referral basis. Following is the calendar for gifted screenings and evaluations:

1. District staff provides information to schools regarding gifted screening/evaluation process for inclusion in school newsletters/websites to schools .....9-16-2011
2. Deadline to request gifted screening (submitted to guidance counselor).....10-21-2011
3. Letter to parents of second grade students regarding screening date provided to schools by Intervention Services to be sent home with students.....10-28-2011
4. Screening of all second graders (coordinated by guidance counselor).....11-14-2011/11-18-2011
5. Screening of students at all other grade levels (completed by guidance counselor).....11-18-2011
6. District staff provides screening results to school .....11-30-2011
7. District staff mails letters to parents (re: screening results and Parents Consent for Evaluation and Procedural Safeguards) of students who qualify for further evaluation .....11-30-2011
8. District staff mails letters to parents of students who do not qualify for further evaluation.....11-30-2011
9. Guidance Counselors complete all referrals and submit to school psychologist.....12-16-2011
10. Deadline for submission of private evaluations to guidance counselors.....1-13-2012
11. Guidance counselors complete all referrals on private evaluations and submit to school psychologist.....2-17-2012
12. All gifted evaluations completed .....3-16-2012
13. Determination of eligibility completed .....3-30-2012
14. District staff mails letters to parents (re: eval results).....4-6-2012
15. School staff hosts EP meetings with parents.....5-1-2012/6-07-2012